

Mr. Bernhard Kofoet  
President

Mr. Patrick Brennan  
Vice President

Mrs. Regina Davis  
Secretary

Mr. G. Burton German  
Treasurer

Mr. Joseph Scavuzzo  
Ass't Secretary/Treasurer

**Minutes of the MPWC Monthly Business Meeting  
January 9, 2014**

**ATTENDEES:**

**Commissioners:**

Mr. Bernhard Kofoet, President  
Mr. Patrick Brennan, Vice President  
Mr. G. Burton German, Treasurer  
Mrs. Regina Davis, Secretary  
Mr. Joseph Scavuzzo, Asst Secretary/Treasurer

**Other Attendees:**

Michael A. Saraceni, COO  
Craig Campbell, Asst. Superintendent  
Richard Spafford, P.E.  
Brandy Eisenmann  
Colleen O'Brien  
Karl N. McConnell, General Counsel

The President called the meeting to order at 6:00 PM

All Commissioners were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

**ITEMS TO BE DISCUSSED**

**Annual Contracts**

Mr. Spafford recommends award of the following "as-needed" bids to the low bidder: #14-03 for Chemical Analysis of Water, #14-07 for Water Meters/MIU Leak Detector, and #14-09 for Corrosion Inhibitor. Mr. Spafford recommends rejecting the bid of HD Supply for Ductile Iron/Copper Fittings for non-compliance on 17 separate items, and recommends award to the lowest responsive bidder, Water Works.

A discussion ensued and Mr. Spafford indicated that going forward he recommended separating the materials included in this bid into smaller groupings and then bid them separately. Mr. German suggested bidding hydrants separately next. Mr. Spafford will conduct the research and move forward in that direction.

**Project Status**

Mr. Spafford requests approval on a contract extension due to weather. There are approximately 5 days of painting to be done, including the logo, once the weather breaks. Mr. Kofoet recommended the site to be cleaned up since the weather has put painting on hold. The asbestos removal at Delaware Gardens is nearly completed then demolition will be able to begin.

**Strategic Planning**

The Commission discussed holding a Strategic Planning session on February 8, 2014 at 9:00AM.

**Approval of the Minutes**

Motion to approve the Minutes of Business Meeting & Executive Session of December 12, 2013 was made by Mr. German, 2<sup>nd</sup> by Mrs. Davis; **a unanimous roll call vote.**

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### Payment of Bills

Motion to approve payment of bills dated January 9, 2014, other than those payments pulled and addressed below. Motion: Mr. German, 2<sup>nd</sup> by Mr. Scavuzzo; **a unanimous roll call vote.**

Motion to approve payment of bills for Municipal Maintenance, Hibrett Puratex, and Pennsauken Township, dated January 9, 2014. Motion: Mr. German, 2<sup>nd</sup> by Mr. Scavuzzo; **a unanimous roll call vote, except Mr. Kofoet, who abstained**

### Correspondence

No discussion.

### Public Comment

The meeting was opened for public comment.  
None present.

### Bid Openings

#### Marion Avenue – Antenna/Lease Bid (1<sup>st</sup> of 2)

There were no bidders for the Antenna/Lease Bid. Mr. McConnell discussed the circumstances surrounding Verizon's expressions of interest and their explanations for their later failure to bid. Mr. Brennan recommended we contact the Township and Borough Solicitors and advise them of the Verizon position and see if their clients want to direct the Commission's future positions.

### Staff Reports

Mr. Saraceni received information from Bond Counsel that the MPWC's application to the LFB accept for permanent financing on NJEIT loan was placed on the Consent Agenda to be heard on January 15, 2014. Mr. McConnell was informed by Special Counsel (Cherry Hill Tank) today that Special Counsel spoke with Counsel for CB&I and intended to be following up with Counsel for R&V. A brief discussion ensued and closed with Mr. McConnell expressing that he will continue to work with Special Counsel and keep the Commission duly informed.

### Old Business:

#### Annual Contracts Re-Bid

RESOLUTION #2014-01 to award Bids 2014-03, 2014-07, and 2014-09 Motion: Mr. German, 2<sup>nd</sup> by Mr. Scavuzzo; **a unanimous roll call vote.**

#### Reject HD Supply and Award Water Works

RESOLUTION #2014-02 to reject HD Supply for noncompliance and to award Water Works for Ductile Iron/Copper Fittings. Motion: Mr. German, 2<sup>nd</sup> by Mr. Scavuzzo ; **a unanimous roll call vote.**

### New Business:

RESOLUTION #2014-03 for Project Change Order # 2 to grant a 90 day extension on the Park Avenue project. Motion: Mr. German, 2<sup>nd</sup> by Mr. Scavuzzo; **a unanimous roll call vote.**

RESOLUTION #2014-04 approving a \$4,000.00 performance bonus to the C.O.O. Motion: Mr. German, 2<sup>nd</sup> by Mr. Scavuzzo; **a unanimous roll call vote.**

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**Project Status Table**

There has been no further contact from the City of Camden. The Commission requested that Mr. Saraceni add this topic to the Project Status Table.

**Commissioners Reports / Discussions / Comments**

Mr. German welcomed Colleen O'Brien to her new position within the company. Mr. Brennan mentioned that he, Mr. German and Mr. Saraceni would be attending The Merchantville Council's monthly meeting on Monday January 13, 2014 at 7:30 PM to deliver a "year-in-review" presentation. It was suggested that Mr. Campbell attend so that he could introduce himself to the Council members.

**Executive Session:**

Resolution to enter Executive Session at 6:38 PM regarding matters of contracts by Mr. German, 2<sup>nd</sup> by Mrs. Davis. **Vote was unanimous.**

Commissioners Re-entered Public Session at approximately 7:10 PM.

**Adjournment:**

Motion by Mr. German and 2<sup>nd</sup> by Mr. Scavuzzo, **unanimous voice vote** at 7:11 PM.

Submitted by,  
Colleen O'Brien & Michael Saraceni