



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA

July 13, 2017

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Open Public Meeting: 4:00 pm

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Reorganization:

- *Oath of Office – Joseph Scavuzzo. – Appointment: 7/1/2017 – 6/30/22*

Designation of Commission Officers: Resolution 2017-10

President:

Vice-President:

Secretary:

Treasurer:

Assistant Secretary/Treasurer:

Approving Cash Management Plan: Resolution 2017-11

Designating Bank Signatories: Resolution 2017-12

Operating Account:

Payroll Account:

Legal/Court Fees Account:

Designating Depositories of Funds for MPWC: Resolution 2017-13

PNC; Bank of America; Sovereign; TD Bank; Susquehanna Bank; Hudson City Savings Bank; Beneficial Savings Bank; First Colonial Community Bank; Audubon Savings and Haddon Savings Bank, Santander Bank, New Jersey Cash Management, Republic Bank and any other Bank/Financial institution deemed necessary by the Treasurer and approved by the Commission during the year.

Authorization of Petty Cash Fund: Resolution 2017-14

Director of Finance - \$500.00

Designation of FSA Account and Signatories: Resolution 2017-15

Designation of Official Notices: Designating Newspapers & Websites of the Commission (2017-16)

Courier-Post &/or Philadelphia Inquirer

The Retrospect & All-Around Pennsauken

Pennsauken Township and Merchantville Borough Web Sites

Merchantville Community – Web Site

Merchantville-Pennsauken Water Commission – Web Site

Designation of Meeting Dates/Times – 2017-2018: Resolution 2017-17 (copy attached)

Designation of Public Agency Compliance Officer: Resolution 2017-18

Authorization of C.O.O. to make NJDEP/EPA Applications: Resolution 2017-19

Authorizing Purchases under the State Contract and approved Co-ops: Resolution 2017-20

Approving Maximum Thresholds and Agents for Purchasing: Resolution 2017-21

Appointing Professional Contracts & Pool of Qualified Engineers: Resolution 2017-22
(See spreadsheets attached)

- Auditor:
- Accounting Services (Consultant):
- Insurance Broker of Record:
- Broker of Record – Employee Benefits:
- Commission Engineer(s):
- Commission Bond Counsel:
- Other:

**Designation of 2017-2018 Public Employees Awards Committee – (40A:5-31):
Resolution 2017-23**

Items to be discussed:

1. Professional Services/Consultants – RFQ Results
2. Chapel Avenue Main Replacement Project – Status Update
3. Sprint – Lease Amendment – National Highway
4. Water Quality Accountability Act – Preliminary Impact Projections
5. OPRA Request – Claim Filed

Approval of Minutes:

1. Regular Meeting: June 8, 2017
2. Executive Session: N/A

Approval of Bills:

- Bills for Payment July 13, 2017 \$ 1,345,403.32
- Escrow*Capital Expense Report attached to Bill List

Correspondence:

- Joseph Scavuzzo to MPWC Commissioners and Staff
- Zoe Dillard to Joyce Peirce – Letter of Gratitude - Scholarship
- Daniel Ball to Joyce Peirce – Letter of Gratitude – Scholarship
- Gene Padalino to C.O.O. – Resolution – Appointment of Joseph Scavuzzo

Meeting Open to the Public:

Bid Openings:

- RFQ's – Professional Services – June 22, 2017

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants & Architect*
- *General Counsel*

Old Business:

- Well Maintenance Contract – BPU Approval – Contract Execution

New Business:

- Professional Consultants – 2017-2018
 - Appoint and/or Qualify
- **New Services:**
- **Resolutions:**
 - Re-Organization Resolutions Filed
 - Sprint Amendment to Lease: **Resolution 2017-24**
 - Well Maintenance Contract: **Resolution 2017-25**

Informational:

- Well Maintenance BPU Final Report

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

Public Meeting (Resumed):

Adjournment: